

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE  
DEPARTMENT OF HEALTH**

*This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.*

**CLOSING DATE** : 09 February 2024

**NOTE** : Applications must be submitted on the new prescribed application form Z83 of the Public Service Act, obtainable from any Public Service Department or any Public Service Administration website. Applicants must complete Z83 and a detailed/comprehensive Curriculum Vitae, indicating positions held, dates and key performance responsibilities. Only shortlisted candidates will be required to submit certified copies of their qualifications and relevant documents on or before the day of the interview proceedings following communication from the Human Resource Management Recruitment and Selection Unit. Failure to submit the requested documents or information will result in your application not being considered. The employment decision shall be informed by the Employment Equity Plan of the Northern Cape Department of Health. Should an applicant wish to apply for more than one post, separate applications must be submitted for all posts. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

**OTHER POSTS**

**POST 03/51** : **MEDICAL OFFICER REF NO: NCDOH 01/2024 (X14 POSTS)**

**SALARY** : Grade 1: R906 540 per annum, (TCE package)  
Grade 2: R1 034 373 per annum, (TCE package)  
Grade 3: R1 197 150 per annum, (TCE package)

**CENTRE** : Robert Mangaliso Sobukwe Hospital, Kimberley

**REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner, Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.

<b><u>DUTIES</u></b>	:	The candidate will be expected to render quality patient-care for all patients within in the relevant unit. Exam, investigate, diagnose and the treatment of patients. Participation in activities within the discipline including case presentation and other departmental/unit meetings. Render applicable administration function, attend meetings, workshops and training as directed by the Head of Department. Observe and comply with all departmental policies and guidelines regulating employment relationships and clinical functioning. Perform duties as assigned by the supervisor and other senior officials.
<b><u>ENQUIRIES</u></b>	:	Dr E Olivier, Ms M Visser Tel No: (053) 802 2124
<b><u>APPLICATIONS</u></b>	:	Applications must be e-mailed to <a href="mailto:mvisser@ncpg.gov.za">mvisser@ncpg.gov.za</a> or hand delivered at Robert Mangaliso Sobukwe Hospital, Admin Block 3rd Floor, Kimberley, Applicants must complete an application register when an application is hand delivered
<b><u>POST 03/52</u></b>	:	<b><u>ASSISTANT MANAGER NURSING (PRIMARY HEALTH CARE) REF NO: NCDOH 02/2024 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R683 838 per annum
<b><u>CENTRE</u></b>	:	Dawid Kruiper Sub-District 1&2, ZF Mgcawu District
<b><u>REQUIREMENTS</u></b>	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in one of the specialties referred to in the glossary of terms. Registration with the SANC as Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in one of the specialties: Clinical Nursing Science, Health Assessment and Treatment (PHC), A valid B (08) driver's license is an inherent requirement. Experience: <b>Grade 1:</b> A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing At least 6 years of the period referred to above must be appropriate/ recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. Knowledge of the District Health System. Knowledge and experience in Health Programmes i.e. HIV, TB MCWH/PMTCT. Knowledge of District Health Services and Health Information Systems. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level. Skills Profile: Leadership, organisational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework, Interpersonal skills including public relations, negotiating, conflict handling and counselling skills, Financial and budgetary knowledge pertaining to the relevant resources under management, Insight into procedures and policies pertaining to nursing care, Computer skills in basic programmes.
<b><u>DUTIES</u></b>	:	Provision of quality comprehensive community health care, Provision of administrative services, Provision of educational services, Provision of clinical services, Usage of equipment and machinery.
<b><u>ENQUIRIES</u></b>	:	Mr F van Neel Tel No: (054) 337 0600
<b><u>APPLICATIONS</u></b>	:	Applications must be e-mailed to <a href="mailto:fvanneel@ncpg.gov.za">fvanneel@ncpg.gov.za</a> or hand delivered at ZF Mgcawu District Office, 110 Schroeder Street, Upington. Applicants must complete an application register when an application is hand delivered.
<b><u>POST 03/53</u></b>	:	<b><u>OPERATIONAL MANAGER SPECIALTY (HOSPITAL) REF NO: NCDOH 03/2024 (X2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R627 474 – R703 752 per annum
<b><u>CENTRE</u></b>	:	Dr Harry Surtie Hospital, Upington
<b><u>REQUIREMENTS</u></b>	:	Basic R 425 qualification i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as a Professional Nurse. A Post – basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Paediatric Nursing Science, Advanced Paediatric and Neonatal Nursing Science. Experience: <b>Grade:</b> A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience